



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1
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August 9, 2004

MEMORANDUM FOR ALL CIVILIAN HUMAN RESOURCES REGIONAL DIRECTORS

SUBJECT: Medical Cell Procedures - Civilian Human Resources Agency (CHRA)
Guidance Memorandum **17-04**

This memorandum supercedes CPOCMA Guidance Memo 00-32, subject: Medical Cell Procedures, dated September 18, 2000.

This memorandum establishes revised procedures for staffing positions at Department of the Army medical treatment facilities.

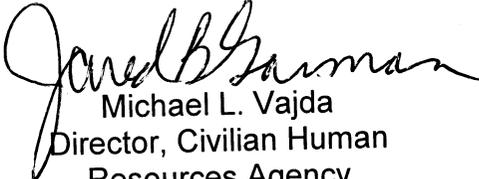
The North Central Civilian Personnel Operations Center (NCCPOC), Medical Cell (MEDCELL) provides delegated examining services for all permanent medical positions for which we have DOD/OPM direct hiring authority and for which the manager does not have a name request. A list of the occupational series covered by direct hire is enclosed.

All temporary and term recruitment will be handled by the respective region, as well as permanent recruitment with a name request. The Madigan Army Medical Center at Fort Lewis, Washington, is excluded from MEDCELL servicing. The West CPOC will provide all staffing services for positions at Madigan Army Medical Center, including delegated examining services.

Candidates who have status or who are eligible for appointment under the Veterans Recruitment Appointment Authority (VRA), the Veterans Employment Opportunity Act (VEOA), or other appointing authorities should be considered by the servicing CPOC using the appropriate competitive or non-competitive placement method. For example, a merit promotion announcement must be issued to consider VEOA candidates or status candidates competing for promotion; VRA candidates may be referred non-competitively.

Participation in job fairs to recruit candidates for medical positions covered by the NCCPOC MEDCELL will be coordinated and led by the MEDCELL.

The CHRA point of contact is Lyn Krout, (410) 306-1755, DSN 458-1755, or e-mail, linda.krout@chra.army.mil.

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Michael L. Vajda
Director, Civilian Human
Resources Agency

Enclosure

Occupational Series Covered by the DOD or OPM Direct Hire Authority

602	Physicians/Doctors
603	Physician Assistants
610	Registered Nurse
620	Nurse
647	Diagnostic Radiologic Technologist
660	Pharmacists
662	Optometrists
665	Audiologists
668	Podiatrists
680	Dental Officer
681	Dental Assistant
682	Dental Hygienist
683	Dental Lab Technician